

1 **MINUTES OF THE MEETING OF THE**  
2 **SABINE RIVER AUTHORITY**  
3 **STATE OF LOUISIANA**  
4 **BOARD OF COMMISSIONERS**  
5 **PARKS COMMITTEE**  
6 **PENDLETON BRIDGE OFFICE**  
7 **15091 TEXAS HIGHWAY**  
8 **MANY, LA 71449**  
9 **2:00PM TUESDAY, FEBRUARY 18<sup>TH</sup> 2014**

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12 **MEMBERS PRESENT:** **Mr. Ron Williams, Chairman**  
13 **Mr. Norman Arbuckle**  
14 **Mr. Frank Davis**  
15 **Mr. Jimmy Foret, Jr.**  
16 **Mr. Therman Nash**

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19 **MEMBERS ABSENT:** **Mrs. Estella Scott**  
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22 **OTHERS PRESENT:** **Jim Pratt, Executive Director-SRA, Many, LA**  
23 **Becky Anderson, Adm Asst 5-SRA, Many, LA**  
24 **Carl Chance, IT Director 1-SRA, Many, LA**  
25 **Kellie Ferguson, Adm Prog Dir3-SRA, Many, LA**  
26 **Daniel Jones, Fac Maint Asst Mgr 1-SRA, Many, LA**

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28 **There were six (6) visitors.**  
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31 Mr. Williams called the meeting to order. He dispensed with the Prayer and  
32 Pledge. The roll was called and it was noted that Mrs. Scott was absent; however, a  
33 quorum was established.

34 Mr. Williams asked if there were any additions or deletions to the agenda.  
35 Hearing none, Mr. Williams asked for a motion to adopt the agenda as circulated. **Mr.**  
36 **Foret moved, seconded by Mr. Davis to adopt the circulated agenda. Motion**  
37 **carried unanimously.**

38 Public Comments: None.

39 Old Business: Item #1-Update on Park Improvements: Mr. Jones stated that  
40 maintenance crew continues to work on the office renovations at the Pendleton Office.  
41 He stated that another office had been completed and the crew was working on the  
42 hallway repainting the walls and the cabinets. Mr. Jones stated two offices and the  
43 kitchen was all that remained to be completed. He stated that up at Oak Ridge-Park Site  
44 #2 the DPPJ and SRA had installed three culverts on the road to the new RV area last  
45 week. He stated that the DPPJ is currently in the process of finishing the blacktop. He

1 continued that the SRA crew would be dressing up around all the new 16x40 concrete  
2 pads throughout the park.

3 Item #2-Closeout on Park Projects: Mrs. Ferguson stated that Project #02-600  
4 RV Guest Pavilions were budgeted at \$105,000.00 but actual cost was \$113,636.80 with  
5 an overage of \$8,636.80. She stated that Project #02-5000 Picnic Tables were budgeted  
6 at \$35,000.00 but actual cost was \$23,610.16. She stated that staff would recommend to  
7 the Committee to recommend to the Board to closeout these projects as complete. **Mr.**  
8 **Foret moved, seconded by Mr. Davis to recommend to the Board to closeout**  
9 **Projects #02-6000 RV/Guest Pavilions at Oak Ridge Park at the total cost of**  
10 **\$113,636.80 and #02-5000 Picnic Tables at the total cost of \$23,610.16. Motion**  
11 **carried unanimously.**

12 Item #3-Amend Budget for Park Site #2 Oak Ridge: Mrs. Ferguson stated that  
13 staff would like to recommend to the Committee to recommend to the Board to amend  
14 the budget for Oak Ridge park improvements. She stated that the Budget had to be  
15 amended on Project #02-600 RV Guest Pavilions from \$105,000.00 to \$113,636.80;  
16 Project 02-1000 Beach from \$40,000.00 to \$13,000.00; 02-3000 Beach Pavilion from  
17 \$35,000.00 to \$29,753.00 to build picnic shelters similar to the ones at Pendleton Bridge;  
18 02-4000 Playground renovation from \$40,000.00 to \$45,000.00; 02-5000 Picnic Tables  
19 change it to \$23,610.16; and to add Project #02-6000 Fishing Pier to be built on the  
20 “spoil” jetty and probably bid the job to a contractor at the cost of \$30,000.00. Mr. Pratt  
21 interjected that the main funding source-the DeSoto Parish Police Jury is in agreement  
22 with these changes. **Mr. Foret moved, seconded by Mr. Arbuckle to recommend to**  
23 **the Board to amend the Park Improvement Budget for Park Site #2-Oak Ridge as**  
24 **follows: Project #02-600 RV Guest Pavilions from \$105,000.00 to \$113,636.80:**  
25 **Project 02-1000 Beach from \$40,000.00 to \$13,000.00; 02-3000 Beach Pavilion from**  
26 **\$35,000.00 to \$29,753.00 to build picnic shelters similar to the ones at Pendleton**  
27 **Bridge; 02-4000 Playground renovation from \$40,000.00 to \$45,000.00; 02-5000**  
28 **Picnic Tables change it to \$23,610.16; and to add Project #02-6000 Fishing Pier to be**  
29 **built on the “spoil” jetty and probably bid the job to a contractor at the cost of**  
30 **\$30,000.00 leaving a total budget of \$479,854.00. Motion carried unanimously.**

1           New Business: Item #1 Rental Rate for Event Pavilion(s) Oak Ridge Park: Mrs.  
2 Ferguson stated that after some research, it was discovered that a rate of \$100.00 was  
3 established in August of 2013. She stated that staff is comfortable with the established  
4 rate unless the Committee feels it should be increased to \$150-\$250 as is the rate at San  
5 Miguel and Cypress Bend Parks. After some discussion, the Committee decided to  
6 continue with the established rate of \$100/per day for the Oak Ridge Park Pavilions. She  
7 stated no action was necessary.

8           Item #2-Rental Rate for Event Stage Cypress Bend Park-Mrs. Ferguson stated that  
9 a “movable” stage had been donated to the SRA by Mr. Chester Huvall, local tournament  
10 director, to be used for events at Cypress Bend Park. She stated that the stage was  
11 \$30,000.00 and a rate needed to be established especially if it is donated for an event as  
12 “in-kind” service so that a monetary value could be shown within the contract of the  
13 event. Discussion leads to asking Mr. Jones how long would it take for the SRA crew to  
14 move the stage and set it up for an event. Mr. Jones replied approximately forty-five  
15 minutes to an hour. **Mr. Foret moved, seconded by Mr. Davis to recommend to the**  
16 **Board to establish the rate of \$150.00 per day.**

17           With no further items to discuss, **Mr. Foret moved, seconded by Mr. Arbuckle**  
18 **to adjourn. Motion carried unanimously. Meeting adjourned at 2:36pm.**

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RON WILLIAMS, CHAIRMAN