

1 **MINUTES OF THE MEETING OF THE**
2 **SABINE RIVER AUTHORITY**
3 **STATE OF LOUISIANA**
4 **BOARD OF COMMISSIONERS**
5 **CYPRESS BEND CONFERENCECENTER**
6 **2000 CYPRESS BEND PARKWAY**
7 **MANY, LA 71449**
8 **1:00PM THURSDAY JULY 30TH, 2020**
9

10 **MEMBERS PRESENT:** **Mr. Valmore Byles, Chairman**
11 **Mr. James Foret, Jr, Vice-Chairman**
12 **Mr. Ned Goodeaux, Secretary**
13 **Mr. Norman Arbuckle**
14 **Mr. Valmore Byles**
15 **Mr. Daniel Cupit**
16 **Mr. James Foret, Jr**
17 **Mr. Byron Gibbs**
18 **Mr. Shane Jeane**
19 **Mr. Mike McCormic**
20 **Mr. Therman Nash**
21 **Mrs. Dayna Yeldell**
22

23 **MEMBERS ABSENT:** **Mr. Jeremy Evans**
24
25

26 **OTHERS PRESENT:** **Warren Founds, III, Executive Dir-SRA, Many, LA**
27 **Becky Anderson, Adm Asst 5-SRA, Many, LA**
28 **Kellie Ferguson, Adm Prog Dir 3-SRA, Many, LA**
29 **Gene Guidry, P.E.-SRA, Many, LA**
30 **There were (9) visitors.**
31
32

33 Mr. Byles called the meeting to order. Mr. Nash offered the Prayer and Mr.
34 Byles led the Pledge. The roll was called and it was noted that Mr. Evans was absent;
35 however, a quorum was established.

36 Mr. Byles asked if there were any additions or deletions to the circulated agenda.
37 Hearing none, Mr. Byles asked for a motion to adopt the circulated agenda. **Mrs.**
38 **Yeldell moved, seconded by Mr. Gibbs to adopt the amended agenda. Motion**
39 **carried unanimously.**

40 Mr. Byles stated that the minutes of the June 25th, 2020 meeting were in the
41 packet and asked for a motion to approve the minutes if there were no corrections. **Mr.**
42 **Goodeaux moved, seconded by Mrs. Yeldell to approve the minutes of the Board**
43 **meeting of June 30th, 2020 as circulated. Motion carried unanimously.**

44 **STAFF REPORTS: Item #1-TBPJO- Power House Operations:** Mr. Guidry
45 stated that his reports were circulated in the packet. He stated that TBPJO had one crew
46 member test positive for Covid-19 Virus and subsequently went into quarantine. He
47 stated that the rest of the crew had been tested. **Power House Operations:** He stated

1 that generation through June and July was made in accordance with the Power Operating
2 Guide. He stated that for the month of June, the Power House followed FERC's Seasonal
3 Power House Operations where gross power output is curtailed to 35MW for each unit
4 during the weekday runs and limited to one unit on weekends. He stated that total
5 generation-to-date (July 21, 2020) was 205,189.6MWH. He stated that Unit #2 Outage is
6 scheduled for August 31st through October 12th. **Reservoir Levels/Status:** Lake Level
7 at the beginning of June was 171.93'msl with today's level at 170.11'msl. **HAZARD**
8 **MITIGATION:** He stated that the Hazard Mitigation Program Update reveals 20
9 properties on schedule for the buyout with 13 approved for upcoming closure. He stated
10 that once the property closures have been performed, TBPJO will demo the structures and
11 clear the properties with the help of licensed subcontractors, where required, which have
12 been selected. **FERC/NERC/SERC:** He stated that the annual FERC inspection that
13 was scheduled for early August has been postponed indefinitely due to the Covid-19
14 Pandemic. He stated that Certrec Corporation continues to provide support to SRA-TX
15 and SRA-LA for FERC/NERC/SERC compliance issues

16 **Item #2-Shoreline: Permitting Activity:** Mr. Guidry stated that the Shoreline
17 Management Plan (SMP) 5-year renewal deadline was July 29th 2020. He stated that on
18 July 21, SRA-TX and SRA-LA had a consultation with legal consul and made a final
19 review of the plan. He stated that as of June 27th, 2020, Ten (10) New structures have
20 been permitted, Four (4) Structure transfers, Four (4) New water withdrawals and two (2)
21 Water withdrawal transfers.

22 **Item #3-Operational:** Mr. Carr stated that the reports from SRD were circulated
23 in the meeting packet and his report was handed out before the meeting. He stated that
24 maintenance continues at all park sites without any inmates or student workers. He stated
25 that all seawall repairs were completed. He stated that the buoy crew has replaced
26 approximately 300 buoys and continue to address any other concerns with the boat lane
27 marking system. He stated that the electrical project at San Miguel has been completed
28 with Cleco now having full responsibility of the high voltage primary wiring and
29 transformers. The crew continues to perform maintenance on cabins and RV Sites as
30 necessary. He stated that he had been in contact with the Sheriff's office concerning the
31 return of the inmate crew. He stated that how the crew could return to work and still

1 practice the precautions for the Covid-19 issue. He stated that the only way the crew
2 would be able to return to work would be if the Department of Corrections gives
3 approval. SRD: He stated that CIP#13 which is the project for the pumps, motors and
4 drives which are waiting to be shipped. He stated that bid for installation has been
5 awarded to Ruhrpumpen in the amount of \$91,940.00; however, scheduling is a problem
6 due to Covid-19. He stated that Entergy has agree to remove the overhead electrical at
7 Station#3 and install a ground mount transformer at no cost to SRA. He stated that a
8 contractor will have to run the high voltage wiring to be the control room with the help of
9 SRA staff. He stated that CIP#15-Metering, field inspection and engineering reports
10 have been furnished to SRA by Champion Technology. He continued that Staff is
11 working with P66 (Conoco) and Air Products to settle a metering dispute with asking Air
12 Products to run their own line to the SRA main and be metered at that point. He stated
13 that CIP#16-staff continues to work on a bid package for this project which is for the
14 repair and painting of Pump Stations and above ground pipelines. He stated that CIP#17-
15 which is Pump Station A#1 Erosion Repair, staff is soliciting proposals for topographic,
16 elevation and cross section surveys. He stated that CIP#18-Rehab bridge crossings staff
17 has received the reports from the DOTD Certified Bridge Inspector and is working on a
18 scope of work for bids.

19 **Financial Report:** Mrs. Ferguson stated that there is no financial report due to
20 year end close. She stated that staff is preparing for the annual Legislative Audit which
21 will be performed virtually due to the Pandemic. She stated that documents are being
22 uploaded to a portal for the auditors to open and review and discussions will be done by
23 phone. **Mr. Gibbs moved, seconded by Mr. Foret to approve the Staff Reports as**
24 **circulated and presented. Motion carried unanimously.**

25 **SPECIAL REPORTS: None**

26 **PUBLIC COMMENTS: None.**

27 **OLD BUSINESS: Item #1-Recommendation from ALH, No.5 Lease**

28 **Committee-MOU:** Mr. Goodeaux stated that this group was actually a “Task Force” that
29 had met to discuss how SRA could help with the operations at Cypress Bend Golf Resort
30 and Conference Center. He stated that the Covid-19 Pandemic had caused a significant
31 impact on the business. He stated that SRA would fund the following items for the Golf
32 Course and Conference Center- 1) Golf Maintenance Supplies-\$120,000 per year; Golf

1 Carts-\$50,000 per year; Golf Maintenance Equipment-\$25,000 per year; Golf Course
2 Utilities-\$54,000; Replacement/Reserve/Capital \$100,000 per year; and Conference
3 Center Electricity-\$120,000 per year. She stated that staff is recommending that legal
4 counsel would draft the final MOU, but essentially it would state the following: “that
5 SRA enters into a MOU with ALH, No.5 to assist with Cypress Bend Golf Course and
6 Conference Center Operations beginning July 1, 2020 and ending June 30, 2023. The
7 line items of the listed budget categories presented may be moved from one line to
8 another line item as long as the total amount does not exceed \$469,000 per fiscal year
9 during which the MOU is in effect. In addition, SRA agrees to waive rent owed to them
10 from October 2019 through June 30, 2020 in the amount of \$39,310.32, to waive future
11 payments into the Replacement/Reserve Account, rent due to SRA and sewer due to SRA
12 beginning July 1, 2020 through June 30, 2023 at which time the original Lease
13 Agreement with Amendments, MOU, etc., executed prior to June 30, 2020 will be in full
14 force and effect. ALH, No.5 will continue operating the Resort including all employees
15 and related benefits. The MOU will be drafted by legal counsel and includes granting the
16 Executive Director of the Authority to execute the necessary documents on the behalf of
17 the Board. The term of this MOU shall be for three (3) years provided, however that as
18 part of its annual budget approval process, SRA shall be entitled to make such
19 adjustments as may be reasonably necessary to maintain equivalent proportionate
20 expense participation by SRA provided to ALH, No5, Inc. for the maintenance and
21 operation of the SRA owned assets at Cypress Bend Golf Resort and Conference.” **Mr.**
22 **Goodeaux moved, seconded by Mrs. Yeldell to approve entering into a MOU with**
23 **ALH, No.5 to assist with Cypress Bend Golf Course and Conference Center**
24 **Operations beginning July 1, 2020 and ending Jun3 30, 2023. The aforementioned**
25 **line items of the listed budget categories presented may be moved from one line to**
26 **another line item as long as the total amount does not exceed \$469,000 per fiscal**
27 **year during which the MOU is in effect. In addition, SRA agrees to waive rent owed**
28 **to them from October 2019 through June 30, 2020 in the amount of \$39,310.32, to**
29 **waive future payments into the Replacement/Reserve Account, rent due to SRA and**
30 **sewer due to SRA beginning July 1, 2020 through June 30, 2023 at which time the**
31 **original Lease Agreement with Amendments, MOU, etc., executed prior to June 30,**

1 **2020 will be in full force and effect. ALH, No.5 will continue operating the Resort**
2 **including all employees and related benefits. The MOU will be drafted by legal**
3 **counsel and includes granting the Executive Director the Authority to execute the**
4 **necessary documents on the behalf of the Board. The term of this MOU shall be for**
5 **three (3) years provided, however that as part of its annual budget approval**
6 **process, SRA shall be entitled to make such adjustments as may be reasonably**
7 **necessary to maintain equivalent proportionate expense participation by SRA**
8 **provided to ALH, No5, Inc. for the maintenance and operation of the SRA owned**
9 **assets at Cypress Bend Golf Resort and Conference.” Motion carried unanimously.**

10 **NEW BUSINESS: Item #1-Approve Roof Repairs for SRD Maintenance**

11 **Building:** Mr. Carr stated that the building needed repairs to the existing skylights and
12 closures and the bid cost is \$10,780.00. He stated the funds would come from
13 Acquisition and Major Repairs within the budget. **Mr. Foret moved, seconded by Mr.**
14 **Gibbs to approve the roof repairs of the Diversion Canal Maintenance Building at**
15 **the cost of \$10,780.00. Motion carried unanimously.**

16 **Item #2-Approve '20-'21 Acquisition and Major Repairs & (2) Trucks and**

17 **Pump & Motor Repairs:** Mr. Carr stated that the list of Acquisition & Major Repairs
18 list had been provided for review and approval so that in case some of these items need to
19 be purchased or the repairs to need to be done, staff will be able to see to the issue
20 without having to wait for Board approval at a later date. He stated that funds for these
21 items has already been approved in the final FY'21 Budget. He stated that staff is
22 requesting to purchase two (2) trucks at the approximate cost of \$60,000.00 to replace
23 two that over 190,000 miles. He stated that one truck would be moved to one of the
24 parks for use their and the other would probably be “junked”. **Mr. Foret moved,**
25 **seconded by Mr. Gibbs to approve the Acquisition and Repairs Requested list along**
26 **with the purchase of two (2) trucks for the Pendleton Maintenance crew at the**
27 **approximate cost of \$60,000.00. Motion carried unanimously.** Mr. Carr stated that
28 also, staff is requesting to move the funds for the Tractor/Slope Mower Combo for SRD
29 to Equipment for the Golf Course. He stated that the amount of this mower is
30 approximately \$132,000.00 and it would help repair and/or purchase much needed
31 equipment for the Cypress Bend Golf Course which belongs to SRA. **Mr. Gibbs moved,**

1 **seconded by Mrs. Yeldell to approve \$132,000.00 to be used for Golf Course**
2 **Equipment. Motion carried unanimously.**

3 **COMMITTEE REPORTS:** Mr. Byles asked the present Chairman of each
4 Committee to call their members to convene, nominate a Chairman, and to adjourn.

5 **1) Diversion Canal:** Mr. Foret called the committee to order. He opened the
6 floor for nominations for Chairman. **Mr. Vidrine nominated Mr. Foret,**
7 **seconded by Mrs. Scott and that nominations cease. Mr. Foret elected by**
8 **acclamation.** Mr. Foret asked for a motion to adjourn. **Mr. Cupit moved,**
9 **seconded by Mr. Gibbs to adjourn. Motion carried unanimously.**

10 **2) Parks:** Mrs. Yeldell stated that the Committee had met prior to the Board
11 meeting. She stated that she had been elected to continue to be the Chairman of
12 the Committee. She stated that the Committee had several recommendations for
13 the Board to approve and she would cover the items. **Mrs. Yeldell moved,**
14 **seconded by Mr. McCormic to approve closing out the following Projects: 1)**
15 **10-7000 Reservation System-cost \$25,570.00; 2) 7A-3000 Cabin Renovations**
16 **at San Miguel-cost \$24,120.07; 3) 15-5000 Pleasure Point Fencing-cost**
17 **\$27,487.53; 4) 15-2500 Pleasure Point Office cost \$43,838.53; 5) 15-3000**
18 **Pleasure Point Entrance Road cost\$31,113.38 and to approve moving funds**
19 **from the Reserve Account to cover the shortfall of \$3,977.32. Motion carried**
20 **unanimously. Mrs. Yeldell moved, seconded by Mrs. Scott to approve**
21 **allocating \$500,000 for electrical upgrade at Pleasure Point. Motion carried**
22 **unanimously. Mrs. Yeldell moved, seconded by Mr. Gibbs to approve**
23 **allocating \$40,000 for playground equipment at San Miguel. Motion carried**
24 **unanimously. Mrs. Yeldell moved, seconded by Mr. Jeane to approve**
25 **allocating \$40,000 for playground equipment for Pleasure Point. Motion**
26 **carried unanimously. Mrs. Yeldell moved, seconded by Mr. Jeane to**
27 **approve allocating \$50,000 for ten (10) new RV Sites at Pleasure Point.**
28 **Motion carried unanimously. Mrs. Yeldell moved, seconded by Mrs. Scott to**
29 **approve allocating \$60,000 and re-allocating \$25,000 for a total sum of**
30 **\$85,000 for a new enclosed pavilion at San Miguel. Motion carried**
31 **unanimously. Mrs. Yeldell moved, seconded by Mr. Jeane to approve**
32 **allocating \$48,000 for a new bathroom and four (4) picnic pavilions by the**
33 **beach at San Miguel. Motion carried unanimously. Mrs. Yeldell moved,**

1 **seconded by Mr. Gibbs to approve a rental rate of \$50 per for golf carts.**

2 **Motion carried unanimously. Mrs. Yeldell moved, seconded by Mr. Gibbs to**
3 **approve the operating hours at the Parks 6:30am-5:00pm; however, Day Use**
4 **guests that entered before 5:00pm may stay until Sunset. Motion carried**
5 **unanimously. Mrs. Yeldell moved, seconded by Mr. Gibbs to approve**
6 **discontinuing Overnight Camping (RV & Tent) at Converse Bay. Motion**
7 **carried unanimously.**

8 **3) Leaseback:** Mr. Vidrine called the committee to order. He opened the floor
9 for nominations for Chairman. **Mr. Goodeaux nominated Mr. Vidrine,**
10 **seconded by Mr. Foret and that nominations cease. Mr. Vidrine elected by**
11 **acclamation.** Mr. Vidrine asked for a motion to adjourn. **Mr. Goodeaux,**
12 **moved, seconded by Mr. Foret to adjourn. Motion carried unanimously.**

13 **4) Finance:** Mr. Byles called the committee to order. He opened the floor for
14 nominations for Chairman. **Mr. Vidrine nominated Mr. Goodeaux, seconded**
15 **by Mrs. Yeldell and that nominations cease. Mr. Goodeaux elected by**
16 **acclamation.** Mr. Goodeaux asked for a motion to adjourn. **Mr. Gibbs moved,**
17 **seconded by Mr. Cupit to adjourn. Motion carried unanimously.**

18 **5) Water Sales:** Mr. Gibbs called the committee to order. He opened the floor
19 for nominations. **Mr. Goodeaux nominated Mr. Gibbs, seconded by Mr. Foret**
20 **and that the nominations cease. Mr. Gibbs elected by acclamation.** Mr. Gibbs
21 asked for a motion to adjourn. **Mr. Goodeaux, seconded by Mrs. Yeldell to**
22 **adjourn. Motion carried unanimously.**

23 **6) Fishery & Lake Management:** Mr. Cupit called the committee to order. He
24 opened the floor for nominations. **Mr. Nash nominated Mr. Cupit, seconded**
25 **by Mrs. Scott and that nominations cease. Mr. Cupit elected by acclamation.**
26 Mr. Cupit asked for a motion to adjourn. **Mr. Nash, seconded by Mr. Jeane to**
27 **adjourn. Motion carried unanimously.**

28 **7) TBPJO:** Mr. Byles stated that Mr. Goodeaux and Mr. Vidrine would continue
29 to serve on the Toledo Bend Project Joint Operations Board. There has not been a recent
30 meeting.

31 **LEGAL REPORT:** Mr. Founds stated that there was nothing to report.

1 **EXECUTIVE DIRECTOR’S REPORT:** Mr. Founds stated that there had been
2 an employee of the maintenance crew that had tested positive for the Covid-19 virus. He
3 continued that several other employees had been tested which came back negative and all
4 precautions have been re-emphasized with all employees. **Mr. Gibbs moved, seconded**
5 **by Mr. Goodeaux to approve the Executive Director’s Report as presented. Motion**
6 **carried unanimously.**

7 Mr. Byles stated that the next meeting would be Thursday, August 27th, 2020 at
8 1:00pm at the Pendleton Office 15091 Texas Highway Many, LA if precautions allowed
9 for it.

10 With no further business to discuss, Mr. Byles asked for a motion to adjourn. **Mr.**
11 **Cupit moved, seconded by Mr. Gibbs to adjourn. Motion carried unanimously.**
12 **Meeting adjourned at 2:08p.m.**

13

14

15

16

17

18

19

20

21

22

23

24

VALMORE BYLES-CHAIRMAN

JAMES FORET, JR- VICE-CHAIRMAN

ATTEST: _____
NED GOODEAUX- SECRETARY